



## **Regional Service Council Minutes Region # 3**

**Meeting Date:** April 21, 2008

**Meeting Location:** Juvenile Justice Center  
1000 South Michigan Street  
South Bend, IN 46601

**Council Members Present:** Fay Russell, Regional Manager Region 3; Judge Peter J. Nemeth, St. Joseph Probate Court; Michael J. Carroll, Director Marshall County; Peggy Shively, Director Kosciusko County; Linda L. Cioch, Director St. Joseph County; Christine Roose, Elkhart County Court Services; Sally Greenlee, FCM Marshall County; Teresa Zornig, Supervisor St. Joseph County

**Council Members Absent:** Sally Mahnken, CASA Kosciusko County; Judge Curtis Palmer, Marshall Circuit Court; Judge Duane Huffer, Kosciusko Superior Court

**Others In Attendance:** Candy Yoder, CAPS; Tony Fingerle, Lifeline Youth and Family; Bonita Schrock, Oaklawn; Stan Thomas, Wernle; Rhonda Gipson, SAFY and Lori Hutchings, Children's Campus and Don Phillips, Bashor Children's Home

### **Meeting Minutes**

**Meeting called to Order at:** 10:02

1. Welcome/Introduction of Members and Guests.
2. Minutes of last Regional Service Council Meeting were reviewed and approved.
3. Fay informed Members that there is a RSC website which gives, date, time and location of Regional Service Council Meetings. The minutes of the meetings are also posted on this website. You can go to Indiana Department of Child Services and bring up the home page.
4. At the last meeting a proposal was made to rotate the Council Meetings between South Bend and Elkhart. Fay would like to post to the website that the even month meetings (with April being an even month) be held in South Bend at the Juvenile Justice Center and the odd month meetings held in Elkhart at the CAPS Office. This was voted on and approved.

5. IV-B Proposals were reviewed. Fay handed out to all voting members the proposals for approval for Elkhart, Kosciusko, Marshal and St. Joseph Counties.. She pointed out that the IV-B process is mainly to secure contracts from various agencies. Focus is to be placed on the selection of providers and not the dollar amount. These proposals only establish who will provide services, they do not represent all services purchased by the county as some are done through the Child Welfare Services Budget. The money can come from various sources. Fay also explained that once the contracts are approved the contracts can be utilized by any county in Indiana.

Michael Carroll started off the proposal review by reading the names of all provider contracts Marshall County wanted to approve. Judge Nemeth did not feel it necessary that each county read their proposals but that all voting members review them and if they had questions, then speak out. One question arose about emergency funding for Marshall County and Michael explained that this funding would be used to keep families from being involved with DCS, i.e., rent, utilities, etc. No more questions arose on Marshall County proposals. Motion to accept and approve. Passed

Peggy Shively presented Kosciusko County's IV-B Proposals. Peggy explained that she would be making some dollar changes in the family support column of the proposals and that this money would be moved to SCAN. She explained that the providers would be the same but that she had put dollar amounts in the wrong column. Motion to accept and approve. Passed

Tony Sommer presented Elkhart County's IV-B Proposals. Tony said they selected a multitude of providers for multiple reasons. Elkhart County added a couple of new providers; Metropolitan Oasis and Indiana Juvenile Task Force. They also expanded the intensive service providers from one to two. Since there were no questions, a motion made to accept and approve, Passed.

Linda Cioch presented St. Joseph County's IV-B Proposals. Linda explained that like Elkhart, St. Joseph County selected a multitude of providers. She stated that they used everyone who submitted a proposal, except for Metropolitan Oasis and North Star Family Services. Judge Nemeth asked what type of committee did the selection process for the proposals and Linda stated that in St. Joseph County it was an Administrative Team of herself and Supervisors. There were no questions for Linda so the motion was made to accept and approve, Passed.

Fay explained that once the Regional Service Council approves all proposals, they will be sent to Jim Shively, who will then remove the names of the providers that were not selected and he will send a final copy of what he is submitting to the State.

Judge Nemeth did ask for clarification if a new vendor came into play, how they would go about being used. Fay explained to that we would have them submit a proposal to the Regional Service Council and it would have to be forwarded for approval through the budgeting process. However, any new vendor would not be funded through IV-B for this service period because all the funding has already been allocated. She explained that the contracting period right now is from January 1, 2009 through June 30, 2010.

**New Business:** There was no new business

**Next Meeting Date, Location and Time:** The next meeting is May 19, 2008 at the Elkhart CAPS Office, 1000 West Hively Street, Elkhart, IN 46617 at 10:00 a.m.

**Meeting Adjourned at:** 10:39 a.m.